

## Appointment Policy

At Peak Dental, we reserve appointments in advance for you with our doctor/hygienist. We do this so that you are able to have one-on-one time during your time with us.

We do not double-book so that we do not rush you and give you the proper time you deserve.

We make every effort to present you with the very best care possible and we value your time. We take pride in the efficiency of our scheduling, that we never have you wait longer than necessary, and the amount of personal time we give each of our patients. What we ask for in return is that you please show us the same respect for our time as we do for yours by showing up to your reserved appointments when they are scheduled. We understand that certain events might happen but we would appreciate giving us proper notice when you need to reschedule. If 3 appointments are missed in a 2 year period, this will result in a dismissal.

Our office has initiated the following agreement to establish a mutual understanding regarding the importance of the appointment scheduling process.

To reserve your future appointments with our office, we require a deposit and ask that you leave a credit card on file. **48 hours** notice is needed to reschedule. We reserve the right to keep all or part of your money if less than 24 hours is given. This is to compensate for lost time and money. In the event you don't call or no-show for an appointment, your deposit will be lost. If you reschedule with the proper notice, your deposit may be applied to another appointment. Also, if you are going to arrive more than 20 minutes late, please inform us.

**Treatment Appointment (< 2 hours) \$75**

**Treatment Appointment (> 2 hours) \$100**

**All other Appointments \$20/hour**

By signing below, you indicate that you understand and agree to this policy, and that you authorize us to charge your credit card in the event you miss an appointment.

**Print Name:** \_\_\_\_\_

**Credit Card Number:**

\_\_\_\_\_ **EXP:** \_\_\_\_\_ **CV:** \_\_\_\_\_

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

